

“विज्ञप्ति”

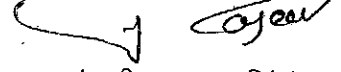
पीसीडीएफ मुख्यालय, पीसीडीएफ की इकाईयों एवं दुग्ध संघों में परिसम्पत्ति रजिस्टर बनाये जाने व परिसम्पत्तियों का विवरण परिसम्पत्ति रजिस्टर में अंकित किये जाने हेतु राजस्व विभाग से सम्बन्धित ऐसे अधिकारी जो तहसीलदार के पद से अधिवर्षता आयु पूर्ण होने के उपरान्त सेवानिवृत्त हुये हो, को 11 माह के लिए मानदेय पर रखा जाना प्रस्तावित है। इच्छुक सेवानिवृत्त व्यक्ति अपना बायोडाटा समस्त प्रपत्रों के साथ विज्ञापन प्रकाशन के 15 दिवस के अन्दर प्रभारी (प्रशासन/कार्मिक), पी0सी0डी0एफ0 मुख्यालय, 29, पार्क रोड, लखनऊ या ई-मेल आई0डी0-admn.pcdf@paragmilkup.in को उपलब्ध करा सकते हैं।

क0सं0	पदों का नाम	पद की संख्या	देय मानदेय	टिप्पणी
	तहसीलदार पद से सेवानिवृत्त अधिकारी	02	अन्तिम वेतन से पेंशन घटाते हुए शेष धनराशि।	राज्य सरकार से सेवानिवृत्त (अधिकतम् आयु सीमा 65 वर्ष)

उक्त पद के सापेक्ष कान्ट्रैक्ट के माध्यम से कार्मिकों की तैनाती हेतु शर्तें निम्नवत होंगी-

1. पी0सी0डी0एफ0 लि0 में कान्ट्रैक्ट के आधार पर उक्त पद पर 11 माह हेतु मानदेय पर तैनाती की जायेगी।
2. उक्त कान्ट्रैक्ट कार्मिक द्वारा पीसीडीएफ मुख्यालय तथा उसकी इकाईयों एवं दुग्ध संघों में तैनात प्रभारियों/प्रबन्धकों व जिला स्तरीय अधिकारियों से समन्वय स्थापित करते हुए पीसीडीएफ की इकाईयों एवं दुग्ध संघों में परिसम्पत्ति रजिस्टर बनाये जाने व परिसम्पत्तियों का विवरण परिसम्पत्ति रजिस्टर में अंकित किये जाने की कार्यवाही सुनिश्चित करायी जायेगी।
3. उक्त कान्ट्रैक्ट के आधार पर तैनात कार्मिक को उनके देय अन्तिम वेतन से पेंशन घटाते हुए शेष धनराशि प्रतिमाह मानदेय के रूप में देय होगी। उक्त तैनात किये जाने वाले कान्ट्रैक्ट कार्मिक को मानदेय धनराशि रु0 (अन्तिम वेतन से पेंशन घटाते हुए शेष धनराशि प्रतिमाह) के अतिरिक्त अन्य कोई भत्ता देय नहीं होगा।
4. उक्त मानदेय की धनराशि का भुगतान आयकर अधिनियम के प्राविधानों के अन्तर्गत किया जायेगा।
5. कान्ट्रैक्ट पर तैनात उक्त कार्मिक को प्रत्येक पूरे महीने के लिए 1.5 दिन की अवकाश की दर से अवकाश देय होगा। उक्त अवकाश की स्वीकृति प्रबन्ध निदेशक पीसीडीएफ से प्राप्त किये जाने के उपरान्त ही अवकाश का उपभोग किया जायेगा। अनाधिकृत अनुपस्थिति के सम्बन्ध में प्रबन्ध निदेशक पीसीडीएफ लि0 द्वारा लिया गया निर्णय अन्तिम होगा।
6. कान्ट्रैक्ट पर तैनात उक्त कार्मिक को विशेष परिस्थितियों में सार्वजनिक/सप्ताहिक अवकाशों में भी सामान्य कार्यदिवस की भांति कार्य पर बुलाया जा सकता है।
7. कान्ट्रैक्ट पर तैनात उक्त कार्मिक की सेवा अवधि 11 माह की होगी, जिसे उनकी कार्य क्षमता एवं कार्यात्मक आवश्यकता के दृष्टिगत आगे 11 माह के लिए पीसीडीएफ लि0 की अन्तरिम प्रबन्ध समिति के अनुमोदन से बढ़ाया जा सकेगा।
8. कान्ट्रैक्ट पर तैनात उक्त कार्मिक द्वारा 11 माह की अवधि से पूर्व पद से पृथक होने के लिए कम से कम 15 दिवस पूर्व नोटिस दिया जाना अनिवार्य होगा।
9. कान्ट्रैक्ट पर तैनात उक्त कार्मिक की कान्ट्रैक्ट के दौरान होने वाली कोई हानि/दुर्घटना/क्षति अथवा इन्जरी जो उसको कार्य को पूर्ण किये जाने/यात्रा के दौरान होती हो उस हेतु संस्था उत्तरदायी नहीं होगी।

10. कान्ट्रैक्ट पर तैनात किये जाने की अवधि के दौरान कान्ट्रैक्ट कार्मिक किसी भी अन्य व्यवसाय/व्यवसायिक गतिविधियों में संलिप्त नहीं होगा, जिससे संस्था का हित प्रभावित होता हो।
11. कान्ट्रैक्ट पर तैनात कार्मिक एवं संस्था के मध्य सेवा में हुये किसी विवाद के प्रति अन्तिम निर्णय प्रबन्ध निदेशक, पीसीडीएफ लि० में निहित होगा।
12. प्रबन्ध निदेशक पीसीडीएफ लि० लखनऊ द्वारा पीसीडीएफ की कार्य की आवश्यकता एवं कृत कार्य की गुणवत्ता के दृष्टिगत कान्ट्रैक्ट के माध्यम से तैनात उक्त कार्मिक की कार्य अवधि को 11 माह से पूर्व बिना नोटिस के समाप्त की जा सकती है।



(राजीव कुमार सिंह)
प्रभारी (प्रशासन/कार्मिक)

PRADESHIK COOPERATIVE DAIRY FEDERATION LTD.

29 PARK ROAD, LUCKNOW-226 001

☎: 0522-2236469, Fax: 0522-2235878

Email

mmd.pcdf@paragmilkup.in

GSTN-09AAAAP0852C1ZX

E-Tender for Supply of Parag Brand Milk Packaging Film on annual Running Rate contract basis to different Milk Unions/ Units located all over U.P.

E- NIT No.: 02 /PCDF/ Mtl./Milk Film /2026-27 Dt: 06.06.2026

E-Tender Portal : <http://etender.up.nic.in>

Critical Dates:

SN	PARTICULARS	DATE	TIME
1.	Publishing Date	06.06.2026	6.55 PM
2.	Bid Submission Start Date	07.06.2026	10:30 AM Onwards
3.	Bid Submission End Date	27.06.2026	01:00 PM
3.	Technical Bid Opening Date	27.06.2026	02:30 PM
4.	Financial Bid Opening Date	To be informed later on.	
5.	Place of opening of e-Bid	Pradeshik Co-operative Dairy Federation Ltd., 29 Park Road Lucknow-226 001	
6.	Address for Communication	Office of In-charge Materials , Pradeshik Co-operative Dairy Federation Ltd., 29 Park Road Lucknow-226 001	
7.	E-tender document Processing Fee/ Cost : Non-refundable	Rs. 25000.00 GST @18 % = 4500.00 Total= 29500.00	
8.	E- Bid EMD	Rs. 8.00 Lakh	

In-charge (Materials)

Note :-

1. Uploading of scan copies of full tender documents after duly signed & seal are mandatory.
2. In addition of points no (1) scan copies of other documents/paper etc as described in different clauses will also to be uploaded.

SECTION -I

NOTICE INVITING TENDER (NIT)

Pradeshik Cooperative Dairy Federation Ltd.

29, Park Road, Lucknow- 226 001 📞:0522-2236469

NOTICE INVITING TENDER(NIT) (E-Tender mode only)

E- NIT No. : 02 /PCDF/ Mtl./Milk Film /2026-27 Dt: 06.06.2026

E-Bids are invited by PCDF Ltd. Under two bid systems for the Supply of Parag Brand Milk Packaging Film on annual Running Rate contract basis to different Milk Unions/ Units located all over U.P. The Processing fee of Tender document is Rs 29500.00 (Rs 25000.00 + GST@ 18%= 4500.00 = 29500.00). The details & submission of E-Bids are only available on the E-Tender portal <http://etender.up.nic.in>. Any corrigendum of this tender, if required, will be published on E-Tender portal <http://etender.up.nic.in> and departmental website www.Paragmilkup.in only. MD PCDF reserves the right to cancel any or all E-Bids or annul the Bidding process without assigning any reason thereof.

In-charge(Materials)

Pradeshik Cooperative Dairy Federation Limited

29, Park Road, Lucknow- 226 001

☎: 0522-2236469,

Email: mmd.pcdf@paragmilkup.in

INVITATION FOR TENDER

E- NIT No. :02 /PCDF/ Mtl./Milk Film /2026-27 Dt: 06.06.2026

E-Tender are invited under two bid systems, for the Supply of Parag Brand Milk Packaging Film as per our specification to different Milk Unions/ Units located all over U.P, under Annual Running Rate contract basis, from Eligible bidders in prescribed manner as given in e- Tender portal :-

S.N.	Item As per our specification	Approx.		Publishing Date at 6: 55 PM	Bid Submission Start Date at 10:30 AM onwards	Bid Submission End Date at 1.00 PM	Technical Bid Opening Date at 2.30 PM	EMD
		Qty	Contract Value					
1.	Parag Brand Milk Packaging Film as per PCDF Specification	357.00 MT	Rs. 8.00 Cr.	06.06.2026	07.06.2026	27.06.2026	27.06.2026	Rs. 8.00 Lakh

INVITATION FOR BID

- DESCRIPTION OF WORKS:** Supply of Parag Brand Milk Packaging Film as per our specification to different Milk Unions/ Units located all over U.P.
- Bidders are advised to study the E-Bid document carefully.
- Submission of E-Bids against this tender shall be done carefully after study and examination of the procedures, terms and conditions of the E-Bid document with full understanding and its implications.
- The PCDF may, at its own discretion, extend the date for submission of e-Bids. And Bidders has to submit their bids on or before last date.
- Only those bidders who fulfil the requirement as given in minimum eligibility criteria will be eligible to participate in this Tender. Financial bids will be opened of only those Bidders who will be found eligible as per scrutiny of Technical bid.**
- ADDITIONAL INFORMATION:** Interested eligible bidders may obtain further information from and enquire about the bidding documents at the office of the In-charge (Materials), P.C.D.F. Ltd. at the address given below
- REQUEST FOR BIDDING DOCUMENT:** A complete set of e-bidding documents may be downloaded & submitted on [http:// etender.up.nic.in](http://etender.up.nic.in).
- Minimum Eligibility Criteria:** For the purpose of this particular contract bidder shall have to meet the following eligibility criteria as minimum.
 - The bidder should be in business as manufacturer or authorized supplier (authorization certificate to be submitted) for a period of Three years at the time of bid opening in the same name and style. In order to support these, the bidder has to submit:-
 - Photocopy of the purchase orders executed to Milk Federation/Milk Unions/Reputed Milk Industries regarding in the last three years in same name and style.
 - Three work order of similar supply costing not less than the amount equal to 40% (forty percent) of the estimated cost ; or
 - Two work order of similar supply costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 - One work order of similar supply costing not less than the amount equal to 80% (eighty percent) of the estimated cost.
Any document issued by Govt. or Semi Govt. Department which certify/prove that the bidder is in business for the required period.
 - Bidder needs to submit the Purchase Orders issued from Milk Federation/Milk Union/Reputed Milk Company/other Industries for the last three years.

- (C) Bidder must submit the Satisfactory Certificates of the same Purchase Orders which have been submitted for the experience criteria fulfillment. Details of Purchase orders executed satisfactorily to Milk Federation/Milk Union/Reputed Milk Company/other Industries during last three years. The bidder should duly sign the statement.
- (D) The bidder should be registered under office of competent authority or under statutory bodies at the time of bid opening in the same name and style. In order to support this the bidder has to submit:-
- (i) Copy of the Registration Certificate issued by the Registration of firms in case of firms of proprietary nature. OR
- (ii) Copy of partnership deed in case of partnership firms. OR
- (iii) Copy of article of association in case of Pvt. Ltd., companies. OR
- (iv) Copy of registration certificate for firms registered with NSIC/Central or State Govt. department/Local bodies for similar work.
- (E) The bidder's annual financial turnover in the same name and style during any one of the last three years shall not be less than 50% of the value of the contract as specified in the Bid. In order to support this, copies of Balance Sheet, along with Profit & Loss statement for the last three years duly certified by Chartered Accountant to reflect the annual turnover are to be submitted.
- (F) Bidder should have income tax clearance certificate for previous years in original but not older than last three years. To support this bidder has to submit photocopy of latest income tax clearance certificate but not older than two years in the same name and style along with certified true copies of Permanent Account Number (PAN).
- (G) Bidder's firm should be registered with Goods and service Tax Department. To support this bidder has to submit photocopy of GST registration certificate renewed by the competent authority.
- (H) An affidavit regarding Non-blacklisting duly attested by the oath commissioners' required to be attached in support thereof.
- (I) **SAMPLE:-** THE BIDDING FIRMS IN ORDER TO PROVE THEIR SKILL/EFFICIENCY SHOULD DEPOSIT REPRESENTATIVE SAMPLE OF MILK PACKAGING FILM, FREE OF COST ALONG WITH THE BID IN THE OFFICE OF THE IN-CHARGE MATERIALS, PRADESHIK COOPERATIVE DAIRY FEDERATION LTD., 29 PARK ROAD LUCKNOW. IN THE ABSENCE OF SAMPLE BID SHALL NOT BE ACCEPTED. SAMPLES ARE NOT RETURNABLE TO BIDDERS.

PASSING OF THE QUALITY TEST OF THE SAMPLE SUBMITTED WILL BE A PART OF ELIGIBILITY CRITERIA .

PLEASE ALSO GO THROUGH THE RELATED TERMS & CONDITIONS MENTIONED IN BID DOCUMENT. IN THE ABSENCE OF ANY CERTIFICATE/ DOCUMENT OUT OF THE ABOVE MENTIONED AS REQUIRED FOR FULFILLING THE ELIGIBILITY CRITERIA THE CONCERNED PARTY SHALL BE CONSIDERED AS NON ELIGIBLE AND THEIR FINANCIAL BID WILL NOT BE OPENED.

NOTE: ABOVE MENTIONED TERMS AND CONDITIONS SHOULD BE ABIDED BY BIDDER.

9. The E-Bid document is available on E-Tender portal <http://etender.up.nic.in> .Interested Bidders May view, download the E-Bid document, seek clarification and submit these E-Bids online only on E-Tender portal <http://etender.up.nic.in>, on or before the last date and time mentioned in the table below:-

E-Bid Reference No.	E- NIT No.: 02/PCDF/ Mtl./Milk Film /2026-27 Dt: 06.06.2026
Purpose	Supply of Parag Brand Milk Packaging Film on running rate contract basis to different Milk Unions/ Units located all over U.P.as per PCDF specification .
Date of Publication of E-Bid notice	06.06.2026 on E-Tender portal http://etender.up.nic.in
E-Bid cost/ processing fees/EMD	As mentioned Above .
Last date for submission of e-Bids	27.06.2026 Up to 1.00 PM
Site for submission of e-Bid	http://etender.up.nic.in
Web site address for NIT	www.paragmilkup.in
e-mail address	mmd.pcdf@paragmilkup.in
E-Bid Inviting Officer	In-charge Materials
Date of opening of e-Bids	27.06.2026 at 2.30 PM or afterwards
Venue of Opening of e-Bids	In-charge (Materials), P.C.D.F. Ltd. 29- Park Road , Lucknow
D.D. For Processing Fee and for EMD is to be Prepared in Favour of	P.C.D.F. Ltd. , payable at Lucknow.

10. **BID SECURITY (EMD)/Cost/processing fee of bid document :** Bidders are required to upload this tender document duly signed with seal and all supporting documents along with Earnest Money and cost/ Processing fee of bid document in proper shape. Original DD regarding cost/ Processing fee of bid document along with EMD has to be submitted in a Sealed envelope super scribed with Technical bid NIT no.....dated...for work.....is to be physically sent in original to the office of In-charge Materials, PCDF Ltd, 29 Park Road, Lucknow before bid opening date and time, should tally with the details available in the scanned copy and the data entered during E-Bid submission time otherwise the E-Bid submitted will not be accepted . Cost / Processing fee of Bid Document / Bid Security(Earnest Money) should be in the form of DD in the name of PCDF Ltd., payable at Lucknow. The Bidders claiming any exemption towards EMD should upload the scanned copy of the required document in the E-Bid & the originals documents required should be sent to the office of In-charge Materials, PCDF Ltd, 29 Park Road, Lucknow before bid opening date and time, which should tally with the details available in the scanned copy and the data entered during E-Bid submission time otherwise the E-Bid submitted will not be accepted.
11. **OPENING OF BIDS :** Bids will be opened in the presence of those bidders or their authorized representatives who choose to attend at the office of the PCDF Ltd.
12. **All the required documents must be uploaded by the Bidders electronically in the PDF format.** It is suggested that the PDF Files should be made in greyscale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the E-Bid portal <http://etender.up.nic.in>. The required electronic documents for each document label of Technical (Fee details, Annexure etc) schedules/packets can be clubbed together to make single different files for each label. The size of single label file should not exceed 6-7 MB size.
13. **BID VALIDITY :** The Bid shall remain valid for a period of **120 (One twenty) days** from the date of bid opening as mentioned above.
14. **BID SECURITY VALIDITY :** The bid security accompanying the bid shall be valid for **30 days** beyond the bid validity period.
15. In the event of date specified for E-Bids opening being declared a holiday for Department office then the due date for opening of E-Bids shall be the following working day at the appointed time and place.
16. All the required documents including Price Schedule should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, E-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
17. The companies/firms who are registered at E-Procurement portal for e-tendering with U.P. Electronics Corporation Ltd. (UPLC), 10, Ashok Marg, Lucknow (UP) would only be eligible for participating in this e-tender. All companies/firms who have not registered themselves with UPLC for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC along with registration fee of Rs 6000.00 (Rupees Six thousand only) for participating in this e-tender. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs 1708.00 (Rupees One Thousand Seven hundred Eight only). The companies/firms may contact the officials on phone numbers 0522-2286809, 0522-2288750 (O) 0522-4130303 (Extension: 303, 304 & 307), for their Registration/Digital Signature Certificate related queries.
18. It will be the responsibility of the e-Bidders to check U.P. Government E-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the E-Tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their E-Bids accordingly.
19. **RIGHTS RESERVED BY PCDF Ltd.:** The PCDF Ltd., at its sole discretion & without assigning any reason thereof reserves the right to accept and / or reject any or all the bids.

Issued by PCDF Ltd., LUCKNOW

PRADESHIK COOPERATIVE DAIRY FEDERATION LTD.

29 PARK ROAD, LUCKNOW-226 001

(Ph.No.# 0522- 2236469)

TECHNICAL BID

PART-I

TO BE SUBMITTED IN ORIGINAL

SUPPLY OF PARAG BRAND MILK PACKAGING FILM ON ANNUAL RUNNING RATE CONTRACT BASIS TO DIFFERENT MILK UNIONS/ UNITS LOCATED ALL OVER U.P. AS PER PCDF SPECIFICATIONS.

***READ THE TENDER TERMS & CONDITIONS CAREFULLY**

In-charge (Materials)

OFFICE OF THE PRADESHIK COOPERATIVE DAIRY FEDERATION LTD.

29 Park Road, Lucknow.226001

Section –II : INSTRUCTIONS FOR SUBMITTING e- TENDER

1. Tender should be sent through E-Procurement portal of U.P. Govt. up to due date and time.
2. Bidders are advised to study E-Bid document carefully Submission of E-Bids against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the E-Bid document with full understanding and its implications.
3. The E-Bid document is available on E-Tender portal <http://etender.up.nic.in>. Interested Bidders may view, download the E-Bid document, seek clarification and submit these E-Bids online only on E-Tender portal <http://etender.up.nic.in>, up to the date and time mentioned in the table below:-.
4. Date of Publication of E-Bid notice- 06.06.2026 on E-Tender portal <http://etender.up.nic.in>
5. Last date for submission of e-Bids 27.06.2026 up to 01:00 PM
6. Site for submission of e-Bid- <http://etender.up.nic.in>
7. Date of opening of e-Bids- 27.06.2026 up to 02:30 PM afterwards
8. Venue of Opening of e-Bids- Office of In-charge Materials, PCDF Ltd 29,Park Road. Lucknow-226001 .
9. MD, PCDF reserves the right to cancel any or all the E-Bids or annul the E-Bid process without assigning any reason thereof.
10. All the required documents along with this tender document duly seal and signature on all pages must be uploaded by the Bidders electronically in the PDF format. It is suggested that the PDF Files should be made in grayscale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the E-Bid portal <http://etender.up.nic.in>. The required electronic documents for each document label of Technical (Fee details, Annexure etc) schedules/packets can be clubbed together to make single different files for each label. The size of single label file should not exceed 6-7 MB size.
11. **THE BIDDING DOCUMENT**
 - 11.1 **Availability of E-Tender Document**

This E-Tender document is available on the E-Tender portal <http://etender.up.nic.in> to enable the Bidders to view and download the Bidding document, submit their E-Bids online up to the last date and time mentioned in E-Tender document only on E-Bid portal <http://etender.up.nic.in>.
 - 11.2 **Contents of E-Bid Document**

The bidding procedure terms and conditions etc. are prescribed in the E-Bid document. The Bidders are expected to examine all the instructions, forms, terms and conditions, requirements and qualifications in the E-Tender documents. Failure to furnish all the information required as per the Bidding documents or submission of an E-Bid not responsive to the E-Tender document in every respect will be at the Bidder's risk and may result in the rejection of his/their e-Bid.
 - 11.3 **Clarifications of E-Tender Documents**

A prospective Bidder requiring any clarification of the E-Tender documents may raise his point of clarification to PCDF's e-mail mmd.pcdf@paragmilkup.in before due date and time .
 - 11.4 **Amendment of E-Tender Document**

At any time prior to the deadline for submission of e-Bids, the PCDF may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the E-Tender document by amendments. Such amendments shall be posted/ uploaded on the E-Tender portal <http://etender.up.nic.in> through corrigendum and shall form an integral part of the E-Bid documents. The relevant clauses of the E-Tender documents shall be treated as amended accordingly. It shall be the sole responsibility of the prospective Bidders to check the E-Tender portal <http://etender.up.nic.in> from time to time for any amendment in the E-Bid document. In case of failure to get the amendments, if any, the PCDF shall not be responsible for any negligence on part of the Bidder. In order to allow prospective Bidders a reasonable time to take the amendment into account in Preparing their e-Bids, PCDF at its discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be posted/up-loaded on the E-Tender portal <http://etender.up.nic.in>.
12. **Preparation & Submission of e-Bids**
 - 12.1 **Documents Constituting the e-Bid** The E-Bids prepared by the Bidder shall comprise the following components: E-Bids will comprise of :
 - a) Technical proposal submission form / documents .
 - b) Financial proposal submission form BOQ in Xls form (to be uploaded on E-portal)

12.2. Documents Establishing Bidder's Qualification

The Bidder shall furnish, as part of Technical Proposal, documents establishing the qualification to perform the Contract. The documentary evidence in support of the information furnished should be submitted by the Bidder electronically in the PDF format. The Bidder's eligibility criteria and selection procedure are defined in E-Tender document. It is suggested that the PDF files should be made in grayscale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the E-Bid portal.

12.3. Format and Signing of e-Bids

The Bidder shall prepare one electronic copy for the e-Bids. Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All the pages/Documents of the E-Bid shall also be signed manually by the person authorized to sign the E-Bids before converting them into PDF and uploading them as bidding documents.

12.4 Submission of e-Bids

The E-Bid Submission module of E-Tender portal <http://etender.up.nic.in> enables the Bidders to submit the E-Bid online against the E-Tender published by the PCDF. Bid Submission can be done only from the Bid Submission start date and time till the E-Bid Submission end date and time given in the e-Bid. Bidders should start the Bid Submission process well in advance so that they can submit their E-Bid in time. The Bidders should submit their Bids considering the server time displayed in the E-Tender portal. This server time is the time by which the Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the E-Tender schedule. Once the Bid submission date and time is over, the Bidders cannot submit their e-Bid. For delay in submission of E-Bids due to any reasons, the Bidders shall only be held responsible. **The Bidders have to follow the following instructions for submission of their e-Bids:**

For participating in E-Tender through the e-Bidding system, it is necessary for the Bidders to be the registered users of the E-Tender portal <http://etender.up.nic.in>. For this, the Bidders have to register themselves by depositing a fee of Rs 6000/- (Rupees Six thousands only) in the office of U.P. Electronics Corporation Limited, 10, Ashok Marg, Lucknow-226001 for getting a valid User ID and password and the required training/ assistance etc. on E-Tender portal <http://etender.up.nic.in>.

The Bidders May contact U.P. Electronics Corporation Limited .In addition to the normal registration, the Bidder has to register with his/her Digital Signature Certificate (DSC) in the e-Bidding system and subsequently he/she will be allowed to carry out his/her E-Bids submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity till its validity. Before proceeding to register his/her DSC, the Bidder should first log on to the e-Bidding system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as enumerated in the preceding paragraph above.

For successful registration of DSC on E-Procurement portal <http://etender.up.nic.in> the Bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any one of certifying authorities approved by Controller of Certifying Authorities, Government of India. The Bidder May also apply to office of U.P. Electronics Corporation Limited, (UPLC) for getting DSC at the address given in the preceding paragraph above on a prescribed form available at UPLC's website www.uplcl.in along with the payment of fee of Rs 1708 /- per person, The Bidder is also advised to register his/her DSC on E-Tender portal well in advance before Bid submission end date so that he/she should not face any difficulties while submitting his/her E-Bid against this e-tender. The Bidder can perform User Login registration/creation and DSC registration exercise as described in preceding paragraphs above even before E-Bid submission date starts. The PMML shall not be held responsible if the Bidder tries to submit his/her E-Bids at the last moment before end date of submission but could not submit due to DSC registration or any other technical problems. The Bidder can search for active Bids through "Search Active Bids" link, select a Bid in which he/she is interested in and then move it to 'My Bids' folder using the options available in the E-Bid Submission menu. After selecting and viewing the Bid, for which the Bidder intends to e-Bid, from "My Bids" folder, the Bidder can place his/her Bid by clicking "Pay Offline" option available at the end of the view Bid details form. Before this, the Bidder should download the Bid document and study hem carefully. The Bidder should keep all the documents ready as per the requirements of E-Bid document in the PDF format.

After clicking the 'Pay Offline' option, the Bidder will be redirected to the Terms and Conditions page. The Bidder should read the Terms & Conditions before proceeding to fill in the Processing Fee offline payment details. After entering and saving the Processing fee details, the Bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the required documents Technical Proposal Submission Form of this E-Tender document. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before Bid submission and date and time, should tally with the details available in the scanned copy and the data entered during E-Bid submission time

otherwise the E-Bid submitted will not be accepted. Before uploading, the Bidder has to select the relevant Digital Signature Certificate. He May be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the Bidder should click “Browse” button against each document label in Technical schedules/packets and then upload the relevant PDF files already prepared and stored in the Bidder’s computer. The required documents for each document label of Technical. Schedules/packets can be clubbed together to make single different files for each label.

The Bidder should click “Encrypt” next for successfully encrypting and uploading of required documents. During the above process, the Bid documents are digitally signed using the DSC of the Bidder and then the documents are encrypted/locked electronically with the DSC’s of the Bid openers to ensure that the Bid documents are protected, stored and opened by concerned Bid openers only.

After successful submission of e-Bids, a page giving the summary of E-Bid submission will be displayed confirming end of E-Bid submission process. The Bidder can take a printout of the Bid summary using the “Print” option available in the window as an acknowledgement for future reference.

12.5 Deadline for Submission of e-Bids

E-Bids must be submitted by the Bidders on E-Tender portal <http://etender.up.nic.in>, not later than the date and time specified in this E-Tender document. The PCDF May extend this deadline for submission of E-Bids by amending the E-Tender document in accordance with ITB Clause 12.4, in which case all rights and obligations of the PCDF and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended. PCDF shall not consider any request for date-extension for e-Bid-submission on account of late downloading of E-Tender by any prospective Bidder. E-Bids should be uploaded on E-Tender portal <http://etender.up.nic.in> on or before due time & date.

12.6 Late e-Bids

The server time indicated in the Bid Management window on the E-Tender portal <http://etender.up.nic.in> will be the time by which the E-Bids submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the E-Bids submission date and time is over, the Bidder cannot submit his/ her Bid. Bidder has to start the E-Bid Submission well in advance so that the submission process passes off smoothly. The Bidder only, will be held responsible if his/ her E-Bids are not submitted in time due to any reasons.

12.7 Withdrawal and Resubmission of e-Bids

At any point of time, a Bidder can withdraw his/ her E-Bids submitted online before the E-Bids submission end date and time. For withdrawing, the Bidder should first log in using his/ her Login Id and Password and subsequently by his/ her Digital Signature Certificate on the E-Procurement portal <http://etender.up.nic.in>. The Bidder should then select “My Bids” option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click “View” to see the details of the Bid to be withdrawn. After selecting the “Bid Withdrawal” option, the Bidder has to click “Yes” to the message “Do you want to withdraw this Bid?” displayed in the Bid Information window for the selected Bid. The Bidder also has to enter the Bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the ”Submit” button. The Bidder has to confirm again by pressing “Ok” button before finally withdrawing his/her selected Bid. Once the Bidder has withdrawn his /her Bid he/she cannot re-submit this Bid again.

The Bidder has to request the PCDF with a letter, attaching the proof of withdrawal and submission of E-Bids Processing Fee in the office of Managing Director, PCDF, to return back the E-Bids Processing Fee as per the procedure. The Bidder can resubmit his/ her E-Bids as and when required till the Bid submission end date and time. The E-Bids submitted earlier will be replaced by the new one. The payment made by the Bidder earlier will be used for revised E-Bids and the new Bid submission summary generated after the successful submission of the revised E-Bids will be considered for evaluation purposes. For resubmission, the Bidder should first log in using his/ her Login ID and Password and subsequently by his/ her Digital Signature Certificate on the E-Procurement portal <http://etender.up.nic.in>. The Bidder should then select “My Bids” option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click “View” to see the details of the Bid to be resubmitted. After selecting the “Bid Resubmission” option, click “Encrypt & Upload” to upload the revised E-Bids documents by following the methodology provided in earlier clauses above. The Bidders can submit their revised Bids as many times as possible by uploading their E-Bids documents within the scheduled date & time for submission of e-Bids. No E-Bids can be resubmitted subsequently after the deadline for submission of e-Bids.

12.8. Receipt and Opening of E-Bids by the Purchaser

- 13 Bidders are advised to submit their E-Bids in ‘Two-Bid’ system with Technical and Financial bids separately on E-Tender portal. Please note that prices should not be quoted in the Technical Bid. The Prices should be quoted in the

Financial Bid only. On receipt on E-Tender portal, the technical proposals will be opened first by the Committee members in the office of PCDF.

- 14 PCDF will open all e-Bids, in the presence of bidder's authorized representatives who choose to attend in the office of PCDF, Material Division on scheduled date and time. The bidder's representatives who are present shall sign an attendance sheet evidencing their attendance. In the event of the specified date of E-Bid opening being declared a holiday for the Purchaser, the E-Bids shall be opened at the appointed time and place on the next working day. The bidder's names and the presence and other details as the Purchaser at its discretion May consider appropriate, will be announced at the opening. The name of such bidders not meeting the qualification requirement shall be notified subsequently. After evaluation of technical e-Bids, PCDF shall notify those bidders whose E-Bids were considered non-responsive to the Conditions of the Contract and not meeting the Qualification Requirements indicating that they did not technically qualify for selection. PCDF will simultaneously notify the bidders, whose technical E-Bids were considered acceptable.
- 15 Note: -The Bidder shall be required to use his own Digital Signature while uploading its Bid. Failure to comply or usage of Digital Signature of other firm shall be liable for rejection of Bid.
- 16 12.9. TECHNICAL BID should comprise of this tender document along with all Eligibility Criteria (mentioned in General Terms and Condition & Technical Terms & conditions, related documents etc. and required Earnest money and Tender cost/Processing fee of bid document. Bidders are required to upload all supporting documents along with Earnest Money and cost/processing fee of bid document in proper shape. Original DD regarding cost/ processing fee with EMD of bid document along with uploaded tender document with all supporting papers has to be submitted in two separate Sealed envelope superscribed with Technical bid NIT no.....dated.....for SUPPLY OF Parag Brand Milk Packaging Film on annual running rate contract basis is to be physically sent in original to the office of In-charge (Materials) , PCDF Ltd, 29 Park Road, Lucknow before bid submission date and time, should tally with the details available in the scanned copy and the data entered during E-Bid submission time otherwise the E-Bid submitted will not be accepted .
The Bidders claiming any exemption towards EMD should upload the scanned copy of the required document in the E-Bid & the originals documents required should be sent to the office of the In-charge Materials, PCDF Ltd, 29 Park Road, Lucknow before bid opening date and time, which should tally with the details available in the scanned copy and the data entered during E-Bid submission time otherwise the E-Bid submitted will not be accepted.
IN THE ABSENCE OF ANY CERTIFICATE/ DOCUMENT OUT OF THE ABOVE MENTIONED AS REQUIRED FOR FULFILLING THE ELIGIBILITY CRITERIA THE CONCERNED PARTY SHALL BE CONSIDERED AS NON ELIGIBLE .
13. In case tender opening date is declared HOLIDAY, Tenders shall be opened on next working day at the same time specified above.
14. Bidder should submit/upload scanned copy of their valid small scale industry certificate ,if any, duly attested by Public Notary to get the benefit of the small scale industry as per U.P. Govt. existing G.O.s, if any, to avail the following exemptions for this Tender:-
 - A. Exemption from depositing Earnest Money, if registered for participation under stores purchase programme with the Director Of Industries, Department of Uttar Pradesh Or with the National Small Scale Industries Corporation (NSIC) for the Purchase of tendered items. Scanned copy of Proper certificate/ authorization issued by the concerned authority, as desired, has to be submitted/ uploaded along with application to avail this exemption. Failing which exemption shall not be admissible.
15. Earnest money of unsuccessful tenderers shall be returned soon after final acceptance of bids.
16. The Financial Bid of successful Tenderer of Technical Bid, will only be opened.
17. Technical & Financial Bid shall be opened in the presence of intending parties/ their representatives, who may like to be present at that time .
18. Conditional tenders are liable to be rejected.
19. Offers should be strictly according to our specifications failing, which it shall not be considered.
20. When any item is required to be I.S.I. Marked, photocopy of the valid license granted by BIS statutory Authorities must be enclosed with the tender.
21. Tenderers are required to provide the breakup of offered rate with head wise details.
22. Normally rate contracts will be finalized on the basis of lowest offer strictly as per N.I.T. instructions and our terms and conditions.

23. Supply has to be made to all/any milk union/unit of PCDF Ltd., Lucknow, situated within the state of U.P. Destination i.e. consignee Dairy plants located at DUSS Ltd. Meerut, Lucknow, Varanasi, Allahabad and Parag Dairy, Noida. covering various Milk unions/Plants as per the list given below:-

Lucknow: Lucknow, Kanpur, Faizabad,

Meerut: Meerut, Shajhanpur (Bareilly), Agra (Firozabad),Moradabad, Jhansi, Noida,

Varanasi: Varanasi, Allahabad, Azamgarh,Gorakhpur.

24. Only VALID offers shall be considered.

Seen and accepted

**Signature of Tenderer/ authorized
representative (with official rubber stamp)**

CHECK LIST

S.N	ENCLOSE DOCUMENT IN SUPPORT OF THE FOLLOWING	PAGE NO.	YES/NO
1.0	The bidder should be in business as manufacturer for a period of Three years at the time of bid opening in the same name and style. In order to support these, the bidder has to submit:-		
1.1	Submit Photocopy of the purchase orders executed in the last three years in same name and style. OR		
1.2	Submit document issued by Govt. or Semi Govt. Department which certify/prove that the bidder is in business for the required period.		
2.0	Bidder's firm should be registered one. To support this please submit:-		
2.1	Copy of the Registration Certificate issued by the Registration of firms in case of firms of proprietary nature. OR		
2.2	Copy of partnership deed in case of partnership firms. OR		
2.3	Copy of article of association in case of Pvt. Ltd., or Public ltd. companies. OR		
2.4	Copy of registration certificate for firms registered with NSIC. OR		
2.5	Copy of the registration with any of the Central or State Govt. department, undertakings or Local bodies for similar work		
3.0	Bidder's annual financial turnover in the same name and style during any one of the last three years shall not be less than 50 % of the value of the contract as specified in the Invitation to Bid.		
3.1	Submit Last three years Balance Sheet, along with Profit & Loss statement duly certified by Chartered Accountant to reflect Annual Turnover		
	2022-23		
	2023-24		
	2024-25		
4.0	Latest Income tax clearance certificate but not older than three years along with photocopy of PAN.		
5.0	Bidder should have credentials for satisfactory performance for the last three years. To support this bidder has to submit:-		
5.1	Copy/Details of orders executed satisfactorily to Milk Federation/Milk Union/Reputed Milk Industries during last three years. The bidder should duly sign the statement.		
5.2	Certificate issued by Milk Federation/Milk Unions/Reputed Milk Industries regarding satisfactory execution of purchase orders given by them.		
6.0	Copy of Goods and services tax registration (GSTN)		
7.0	Submit the Bankers Certificate issued by Nationalized Bank on their prescribed format for at least 10% of the estimated contract value.		
8.0	ISO certification		
9.0	Submitted REPRESENTATIVE SAMPLE OF Milk Packaging Film as per PCDF Specification		
10.0	EMD (As mentioned Above), Submit D.D. in original and upload scan copy		
11.0	Tender cost /processing fee (As mentioned) Submit D.D. in original and upload scan copy.		
12.0	For any item if required to be I.S.I. Marked, photocopy of the valid license granted by BIS statutory Authorities must be enclosed /uploaded with the tender.		
13.0	Format for Tender Assessment in General		
14.0	Declaration Form		
15.0	Annual Turnover Statement duly certified by Chartered Accountant		
16.0	Performance statement		
17.0	Tender document Duly Sealed and signed on each pages as uploaded on E-portal		
18.0	Any Other Relevant Document regarding tender should be uploaded		
19.0	Financial bid to be uploaded in Required BOQ format in Xls form		

IN THE ABSENCE OF ANY CERTIFICATE/ DOCUMENT OUT OF THE ABOVE MENTIONED AS REQUIRED FOR FULFILLING THE ELIGIBILITY CRITERIA THE CONCERNED PARTY SHALL BE CONSIDERED AS NON ELIGIBLE AND THEIR FINANCIAL BID WILL NOT BE OPENED.

Section –III : FORMAT FOR TENDERER ASSESSMENT IN GENERAL

1. DATA OF FIRM

Address of Reg. Office	STD code	Phone (O)	E-mail No.	GSTN No.

2. Name of the firm :
3. Name and Designation of Principal Officer/ :
person to be contacted
4. Status (whether an individual/ Partnership :
Firm/ Public/ Private Limited Company)
5. In case Partnership Firm :
 - A. Whether it has been registered :
 - B. If Registered provide certified, :
extract from the Registrar of firm
 - C. Name of Partners :
 - D. Details of Partnership deed :
(please enclose copy of the same)
6. If proprietary concern, name and address :
of the Proprietor
7. If Private/ Public Limited Company, Please :
enclose copy of Memorandum Articles of Association
8. Year of establishment of firm :
9. Year of commencement of commercial production :
(enclosed document issued by Govt./ Semi Govt. Deptt.)
10. Name of production In-charge with technical :
background and experience in the line
(enclosed copy of purchase orders executed in last three years in same name & style)

11. DATA ON FACTORY/ PRODUCTION/ PROCESSING FACILITY:

Location/ Address of Factory	Telephone No.	Fax. No.	E-Mail No.

12. SSI Reg. No. & copy of Registration :
13. GSTN No.
14. GSTN Heading :
15. Rate of Tax :
16. PRODUCTION :
 - A. Name of Products/ Home produced/ processed :
 - B. Installed capacity of plant (enclosed details) :
 - C. Monthly capacity of production :
 - D. No. of shift, plant is running :
17. Last 3 years Production/ Turnover Data:

Year	Production in MTs.	Turnover/ Lacs Rs.

(Please attach 3 years audited balance sheet and audit report.)

18. List of leading buyers with value of business of each:

Name of Buyers	Value of Business/ Lacs Rs.

(Please attach documents in support)

19. Miscellaneous Data:

Address of Branch/ Associated Firm	Telephone No.	Telex/ Fax No.	E-mail

- 1) Name of the Bankers
Please attach Banker's certificate.) :
- 2) Income Tax clearance certificate No. :
& date (Please enclose copy) PAN No.:
- 3) Any other information you like to furnish. :

DECLARATION

The above information is true in all respects and we undertake to inform you if any change in the above particulars regarding our business from time to time.

Place:

Date:

Mobile No.:

of the firm under proper seal.

Signature of Authorized Representative

Section –IV : GENERAL TERMS & CONDITIONS

2. **RATES:-** Bidders firm are requested to mention their rates both in **words and figures** failing which their offer may be rejected. In case of ambiguity the rates mentioned in words shall be considered as correct.
3. **PAYMENT:-** 100% due payment shall be made against document through bank subject to the submission of 10% Bank Guarantee from Nationalized Bank of invoice value valid for 90 days by the respective Milk Union/ Unit of PCDF. The payment shall be made through RTGS with bank charges to be borne by the party.
4. Parties quoting for ISI marks items should send photocopy of the following documents.
 - (i) Renewal letter for the IS license of the current period.
 - (ii) ISI marking fee receipt for the current year.
5. **PENAL CLAUSE:-** The material should strictly conform to our specification in all respects. If any supply is found substandard with respect to any aspects of specification laid down, such supplies shall not be accepted at a discount and shall be liable to be summarily rejected. Such defective/ Substandard material will have to be removed by the supplier from site at their own expenses. In such case supplier may be allowed to replace such material by good quality material within one month from the date of issue of information to them regarding rejection. PCDF reserves the right that under the above circumstances where material is found to be substandard, the order placed and rate approved may be canceled at any time during the contract period. In such cases besides the consequences of Breach of Contract the security deposit shall also be forfeited.

If the supplier fails to make supplies within the stipulated time schedule deduction shall be imposed @0.5% of the value of material for each 07 days delayed supply, to be imposed from the very first day of delay, by the purchaser at their sole discretion. Purchasers may even cancel the order besides confiscating the Earnest Money/Security Money of the supplier after expiry of delivery period. Delivery schedule shall not be extended in ordinary circumstances and the order placed shall stand canceled automatically in the event of supplies not being made as per schedule. However under emergency situations the same shall be extended through a separate letter by the purchaser and in this event also the penal clause defined above shall be applicable.

If bidder fails to execute supplies in time and the purchaser is not in a position to accept the material even with late supply penalty, the purchaser will have the right to arrange for the material from other sources and the bidder shall have to compensate the loss that the purchaser may sustain by procuring the material from other sources.
6. **PRICE BASIS :-** The price must be quoted on F.O.R. destination basis including excise duty (if any), Tax under GST, packing forwarding, insurance, freight, Octroi etc. without which the tender shall not be considered and it shall be deemed that the rates are inclusive of all taxes and levies and successful bidders shall be bound to supply the material at all inclusive rates on F.O.R. destination basis. The applicable rate of duties and levies should also be mentioned in the offer.
7. **VALIDITY:-** The tendering firms are required to keep their offer open for **120 days** from the date of opening of the bid. If any bidder withdraws bid before expiry of the said period, PCDF may agree to allow such withdrawal but in such a case the Earnest Money deposited by the bidder will be forfeited. If the Pradeshik Cooperative Dairy Federation Ltd., does not agree to allow such withdrawal and accept the bid and the bidder fails to perform their part of contract, the Earnest Money deposited by the bidder shall be liable to be forfeited besides other consequences of Breach of Contract.

8. No amendment, alternation or modification will be allowed in the terms and conditions mentioned in the bid documents. The bidder will have to accept standard terms and conditions as prescribed in the declaration format, without putting any condition from their side otherwise the bid will be rejected.
9. **EARNEST MONEY**:-Earnest Money as mentioned in the Tender Notice is to be deposited in the form of DD issued by Nationalized Bank/ Scheduled Commercial bank which should be payable in favor of "**Pradeshik Cooperative Dairy Federation Ltd., payable at Lucknow**" without which the bid will not be considered. EMD should be valid for at least 30 days beyond the bid validity period. Earnest Money will not be acceptable in any other form except as specified in the bid conditions. Earnest Money will also not be adjustable against any other pending claims of the bidder against PCDF.
10. **SECURITY DEPOSIT**:- A sum equivalent to 5% of the value of one month purchase or the amount to be informed separately to the bidder by Purchase Order issuing office will have to be deposited by the successful bidder within 30 days from the date of receipt of Purchase Order by them in the form of DD to be issued by a Nationalized / Scheduled Commercial bank. The Security money shall be liable to be forfeited in the event of Breach of Contract in addition to any other action which PCDF may think to be proper at their sole discretion;. Earnest Money deposited by the bidder will be adjusted against required amount of security money.
11. **CONTRACT PERIOD**: Normally the contract period shall be for 12 calendar months from the date of issuance of Letter of Intent and can be terminated on the violation of the terms and conditions mentioned in the tender document at any moment. The period of contract may be extended for further period on mutual consent.
12. **AGREEMENT** :- On finalization of purchase of material, the firm will have to enter into a formal agreement with the respective Milk Unions/ Unit.
13. **BREACH OF CONTRACT** :- Any expenditure incurred by PCDF due to Breach of Contract on the part of the bidder effecting their production schedule will be realized out of the security deposit of supplier in addition to any other action taken which PCDF thinks proper which shall be its sole discretion.
14. Bidders who are having ISO certification, shall be preferred over others. Bidders are requested to attach copy of the ISO certification, appropriate for the material for which the bid is submitted.
15. **NEGOTIATIONS**:-**Post Tender Negotiations shall not be held.**
16. Party should carefully note that bids which are not in conformity to the terms and conditions mentioned in bid documents shall not considered.
17. **PRICE REVISION**: The sale price indicated above is based upon the price of raw materials ruling on the date of this offer. Any variation after this date will be to customer's account and will be dealt with as follows:

As and when a revision is announced by RIL in the basic price of LDPE of 1005FY20 grade or LLDPE of 019010 grade, the material cost in the offer shall be compensated on with average price of LDPE 1005FY20 and LLDPE 019010 polymer and shall be effective on all dispatches on and after the date of such polymer price revision. Polymer price change shall be effective based on all dispatches and invoicing with immediate effect. The basic price of LDPE 1005FY20 grade and LLDE 019010 grade, as on 06.06.2026 is as above (copy enclosed). It shall be calculated as under:

A- Increase/Decrease in Basic Price of LDPE (1005FY20 X 0.50)

B- Increase/Decrease in Basic Price of LLDPE (019010 X 0.50)

Total Shall be added/Subtracted from the basic price of Poly film Total (A+B)

18. BILLING :-

(i). Invoices are to be prepared in the name of respective milk union/ unit mentioning their respective GST no. and are to be sent to them directly for payment.

(ii). Approved parties are required to send a copy of dispatch advice / invoice to PCDF to Lucknow for information and record.

19. The quantity to be bought from successful bidder shall depend on competitiveness of rates, promptness of delivery, quality and past performance etc.

20. **LEAD TIME :-** For execution of first supply, bidders shall be given 30 days time from the date of receipt of confirmed purchase order along with Art work or Transparency of Positive, receipt of, e-way bill (if required) whichever is later, by them. For subsequent supplies bidder shall be given 15 days time from the date of receipt of confirmed purchase order along with e-way bill (in the manner as if required) whichever is later, by them.

21. OTHER:-

- a. The quantity of material, as mentioned in bid documents is approximate and may vary by +/-25% on the sole discretion of PCDF.
- b. The purchase order for quantity of material required shall be placed on as and when required basis, as per the requirement.
- c. Bidder shall have to mention their production capacity in terms of per month, the items for which bids are submitted.
- d. Depending upon the requirement of material rate approval can be effective in favor of more than one party for single item.
- e. PCDF shall have the right to visit /inspect the works of bidder at any time to ascertain the facilities available at their end and also have full right to inquire about related information relevant for the contract.
- f. The responsibility of any type of damage/rusting/loss during transit from bidder's works to the destination lies with bidder . Bidder shall therefore cover the transit insurance at their cost accordingly.
- g. PCDF reserve the right to visit and inspect bidder's factory premises & go through relevant original invoices of purchases and other records at any time during the contract period without prior notice. If at any time, PCDF is not satisfied with any aspect of procurement of bidders raw materials/work in progress / production process/finished goods/storage at his end, PCDF reserve the right to take suitable action.
- h. In case of rejections in supplies made by bidder, no payment will be made by member unions. Further, the rejected material will be defaced/handled by the member union as they deem fit & will be returned to bidder on his cost. If the rejected material is not lifted by bidder within 15 days from the date of information, the dairy is free to charge storage charges or dispose off the materials as they may deem fit.
- i. PCDF reserve the right to get the materials tested from any authentic independent labs/Central lab, PCDF, the result of which would be binding to both . In case of any non specified/non standard materials being used in bidder's materials, PCDF reserve the right to suspend business with the bidder , cancel rate contract, take legal action and forfeit security deposits.

22. **MEMBERSHIP:** You are required to deposit Rs.105.00 as nominal membership fee at PCDF/ respective Milk Union, if not deposited earlier, which is not returnable to you. You shall not have the right vote in the affair of Federation/Union to seek election to any concern office and shall not have any right to claim in the profit of Federation/Union.

23. **ARBITRATION:** In the event of any dispute or difference arising out or touching to this agreement / contract and/or in relation to the implementation or interpretation hereof, the same

shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to sole arbitration and sole arbitrator shall be appointed by the both the parties after mutual consent in accordance with the arbitration and conciliation Act 1996 and as per amendment 2015. Read with cooperative society Act, the name of arbitrator will be finalized by both the parties at the time of dispute.

1. The decision of the Arbitrator shall be final and binding upon the parties. The arbitration shall be in Lucknow and Arbitrator shall give his award in accordance with “The Arbitration and Conciliation Act, 1996”.
 2. In the event of arbitrator dying, neglected or refusing to act or resigning or being unable to act for any reason or his award being set aside by the Court for any reason it shall be lawful to appoint another arbitrator in place of outgoing arbitrator in the manner aforesaid.
24. If it comes to the notice of the P.C.D.F. that after award of contract the concerned contractor or supplier is actively engaged in MAFIA unsocial act or organized criminal activities than in that case the agreement made or supply/ work contract awarded to concerned party/ person may be cancelled after giving notice to the contractor/ supplier in this regard.
25. Persons those are register with the State Bar Counsel as Advocate shall not be eligible for bidding in any of the tenders of P.C.D.F. If it comes in notice of the P.C.D.F. that a person registered as Advocate with the State Bar Counsel has obtained tender by withholding such information in that case the tender or contract if awarded shall be summarily cancel.

Note: Any Information or corrigendum of this tender, if required, will be published on [http:// etender.up.nic.in](http://etender.up.nic.in) only. Bidders are advised to visit the e-portal website on regular basis in order to keep themselves updated.

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Section V - Specification for Octene based Poly-film with Petalocene for liquid milk Packaging.

1. **Material-** Co-extruded white opaque three layered manufactured from the blend of food grade and virgin and non-toxic raw materials LDPE (48%) -1005FY20 7 LLDPE (OCTENE(40%) - 019010] and mLLDPE(10%) polyethylene film suitable for packing of milk: The film shall have good quality white master baton-2.2% (50% loading) in middle layer.
2. **Process-** Co-extrusion blown film.
3. **Item:** Printed Polyfilm for pasteurized milk packaging.
Width:325 mm +/- 2mm & Thickness : 57/60 microns +/- 3 % for 500 ml pack and 1000 ml pack.
Note:-
 - (i) Food grade certificate for milk pouch film to be sent along with every consignment which is mandatory as per ISO and FSSAI regulations.
 - (ii) Plastic migration test reports have to be produced by the supplier for every six months. The test shall be conducted at CIPET or any other authorized plastic testing institute.
 - (iii) The manufacturer should provide food grade certificate for Toluene free printing inks along with the material. The printing ink manufacturers shall take all necessary precautions to meet the guidelines of standards IS-15495.
4. **APPEARANCE-** The film should be heat sealable and suitable for use in high speed form filling and sealing machines. The film must be odorless and uniform finish. It shall be clear, free from pinholes, streak particles of foreign matter, gauge bends, fisheyes, wrinkles & un-disperse draw material. There shall be no other visible defect such as holes, tears or blisters. The film shall have even & wrinkle free surface. The edges must be free from cuts, hikes and wrinkles. The film must not show any handling marks. Static electricity from the film should be removed. The film rolls should be thoroughly protected against contamination. The film rolls not conforming to the above general requirements is liable to rejection at any stage of utilization with penalty.
5. **Printing-** Printed in colours as per our design on Flexographic printing machine using indelible ink (ink test shall be done as per BIS standards). The ink and diluent shall be food grade and non-toxic. The ink shall be toluene free.
6. **Winding and packaging-** The packaging material reels shall be supplied with 76 mm diameter paper core suitable for mounting on the packaging machine. The reel after wrapping in polythene film cover, shall be packed in a 3 ply corrugated carton.
7. **CORE DIAMETER (mm)-** 76 mm +/- 10% (Paper Core)
8. **BIS STANDARDS-** The specification of the polythene pouches 'for Liquid Milk should conform to IS 14800 1989 lest certificate on confirmation to above should accompany each delivery challan.
9. **Markings:** Each reel of packaging material and its carton packing shall be marked with the following details: Name of the customer Destination of the packaging material/ Production Order No. (Po No.)—Reel No./ Net Weight:----- Kgs & Gross Weight----- Kgs.
10. **Commercial Terms-** Printing: Above price are based on current approved design printing up to 4 color. For any additional color cost of Rs. 3.00 per color on basic price will be added in conversion cost.
11. **LEAK TEST-** The Pouches shall be tested as per method given in IS:11805-1989 which is given below:-

The filled pouches after filling with milk at about 8 C & sealing shall not show any leakage when subjected to a uniformly distributed load of 500 ML pouches and for 01Lt pouch in flat position for 10 minutes with side seam on top.

12. **DROP TEST-** Sixteen sample pouches (1/2 Lit) drawn randomly from the packing machine shall be dropped from a height of 2.0 meter on a flat smooth surface Drop test height for one Litre pouches shall be 1.0 meter. Each pouch [500ML] shall be dropped four times in the following sequence
 - (a) On Flat side
 - (b) On opposite side..
 - (c) On flat longer edge d.
 - (d) On opposite longer edge1 Ltr. pouches shall be dropped one time. The samples shall be deemed to have passed the test if not more than 4(four) pouches burst in the test.
13. **INK ADHESION TEST OF MILK POUCHES-**
 - A. On gently rubbing the printed area of pouches with tissue paper after immersing the printed piece of film in milk for 12hrs. at a temperature of about 3 degree C the ink removed from the print shall not be to the extent so as to reduce the printed matter not readable after test(IS: 11805-1989).
 - B. Apply two strips of 25 mm wide transparent pressure sensitive or cello tape to the printed area of the pouches. One piece down the length of the pouch & other along with width. Press the tape firmly on the printing area of pouch and leave for 15second. Remove the tape by pulling slowly at about 90 to the Pouch surface There shall be no significant removal of the print from the surface of the pouch and the printed materials shall be still readable.
14. (A) The samples of poly film shall be tested for flavour test 10 pieces of film from various parts of sample roll shall be immersed in liquid milk at temp of 4.8 and 12 degree centigrade and kept for 24 hrs: at those temperature. No extraneous flavour or off flavour should pass to the sample of milk.
(B) In case of any roll/rolls of poly cm. are observed to pass on any off flavour or objectionable odour to milk a. an, consignment Those rolls shall De segregated and shall be replaced by the supplier at his cost.
15. (A) Report related to the tests conducted at suppliers level and an undertaking on the prescribed format certifying that the milk film is virgin food grade and nontoxic and other properties are as per norms prescribed in PCDF specification as well as in [IS.11805-1989) shall have to be furnished by the manufacturer (authorized signature); with each consignment. In addition, four test reports (one at each quarter) of the ok film from CFTRI, CIPET, IIP Le shall also be submitted by the supplier showing food grade properties of the film.
16. **Min. Order qty. & Qty. Variation:** Minimum order quantity per PO should be 15 tons with the minimum order quantity per variant of 1 MT.
17. **Freight:** Freight is calculated based on 15 tons of order as per the approved transportation. For the order quantities less than 15 tons, the freight per kg shall be charged extra at actual from the respective milk union of PCDF.
18. **Price Basis:** For Destination including GST but excluding octroi, local levies and unloading at site. GST has been considered as 18% for material with HS code 39201099. Any variation announced by the Govt. in these rates prior to delivery of the material will be to customer's account.
19. **Payment Terms:** **Payment Terms:** 100 % payment should be made by respective milk unions within 15 days of Receipt of Material through RTGS.
20. **EPR:**** "It is requested to provide collection data mentioned in EPR action plan against the films procured from Firm. All expenses incurred by Firm to comply EPR obligation against the sale

shall be to your account in case the Brand owner is not meeting the criteria of collection quantity vis-a-vis procurement as per EPR norms.

21. **Photopolymer plate cost:** Printing Plate cost per color shall be Rs. 8000+GST extra. Firm will finalize for number of plates required considering the print feasibility and will confirm with customer also.
22. **Dispatch:** Dispatch within 30 days from the date of technically and commercially clear purchase order and approval of design/art work by the customer whichever is later. In case the order is placed on the basis of scheduled deliveries., the first consignment shall be supplied 25 days after receipt of delivery schedule and approved artwork whichever is later. Each consignment shall, however, be subject to min. qty. clause as mentioned herein. We assure to deliver the goods on the given schedule but we shall not accept Late Delivery clause in any case.
23. **Identification Mark:** You have to put a mark of identification of your firm at a suitable place for proper identification of supplier for which you have to declare your identification mark to In-charge (Q.A), PCDF, HO within 15 days from the date of receipt of this Letter of Intent.
24. **Art Work:** You have to develop the Art Work for printing as per sample to be provided by the In-charge (QA) PCDF HO free of cost. You are required to get your representative sample approved from In-charge (QA) PCDF HO before making the supply, within 15 days from the date of receipt of Purchase Order along with printing matter, when the supply is for as per new artwork.
25. **Purchase Order Details:** You shall ensure that detail of the purchase order received from different Milk Unions and the supplies made are sent to PCDF every month. In case you fail to supply the material as per the contract you have to compensate the loss that Milk Union/ Unit may sustain by way of procuring the material from other sources, in terms of higher prices or towards the efforts made to this effect.
26. **Authority for issuing Purchase Order:** PCDF, reserves the right to place the purchase order from its own level but at present gives rights to its Units/Unions to place order directly on you on above mentioned terms and conditions.
27. **Agreement:** You shall have to execute a formal agreement on non-judicial stamp paper of Rs.100=00 value with the supplying Milk Union.

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Section –VI :-FORMAT FOR DECLARATION

I/We.....proprietor/partner/Director of M/s
..... do hereby declare that:

1. I/We have read the terms and conditions of the Bid and I agree to abide by these terms and conditions and other guidelines issued in this regard.
2. I/We have enclosed all additional undertakings/affidavits/certificates as required, as per Bid conditions. The information given by me in this tender form is true and correct to the best of my knowledge and belief.
3. I/We _____ has submitted its bid dated _____ for the **Supply of PARAG BRAND MILK PACKAGING FILM AS PER PCDF SPECIFICATION as per PCDF specification, to various Units/ Union of PCDF located all over U.P.,** is hereby submitting the DDs of bid security/EMD and Tender cost / processing fee, as under as per the provision of tender document -

3.1 D.D No..... Date.....Amount..... of Bank

3.2 D.D No..... Date.....Amount..... of Bank

The CONDITIONS of this obligation are : The EMD money be forfeited-

1. if the Bidder
 - a. withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form;
 - or
 - b. does not accept the correction of errors in accordance with the Tender Document ; or
 - c. modifies its bid price during the period of bid validity specified by the bidder on the bid form;
 - or
1. if the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity :
 - a. fails or refuses to execute the Contract Form if required; or
 - b. fails or refuses to furnish the performance security in accordance with the Tender Document;

Signed on day of2026 at

Signature of the Bidder

**Section –VII :-
FORMAT FOR ANNUAL TURNOVER STATEMENT**

The annual turnover of M/s..... for the past three years are given below and certified that the statement is true and correct.

Sl.No.	YEARS	TURNOVER (RUPPES IN LAKHS)
1	2022-23	
2	2023-24	
3	2024-25	

Signature of Chartered Accountant
Name and Seal of Signatory

SECTION VIII: CONTRACT FORM

THIS AGREEMENT made theday of....., 20... Between
(*Name of purchaser*) of (*Country of Purchaser*) (Hereinafter called "the Purchaser") of
the one part and (*Name of Supplier*) of (*City and Country of
Supplier*) (Hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser is desirous that certain Goods and ancillary services
viz.,..... (*Brief Description of Goods and Services*) and has accepted a bid by
the Supplier for the supply of those goods and services in the sum of (*Contract
Price in Words and Figures*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
3. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied/provided by the Supplier are as under:

SL. NO.	BRIEF DESCRIPTION OF GOODS & SERVICES	QUANTITY TO BE SUPPLIED	UNIT PRICE	Total PRICE	DELIVERY TERMS
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TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the
said (For the Purchaser)
in the presence of:.....

Signed, Sealed and Delivered by the
said (For the Supplier)
in the presence of:.....

SECTION IX

Performa for Performance Statement (for a period of the last three years)

Bid No _____ Date of opening _____

Time _____ Hours

Name of Firm

Order placed by (full address of Purchaser)	(Order No. and date)	Description and quantity of ordered Material	Value of order	Date of completion of delivery		Remarks indicating reasons for the late delivery, if any	Has the material been satisfactorily supplied as per quality requirement ? (Attach a certificate from the Purchaser/Consignee)
				As per contract	Actual		
1	2	3	4	5	6	7	8

Signature _____ and seal _____ of _____ the Bidder

SECTION X
TECHNICAL DEVIATION STATEMENT

We hereby confirm that the Supply shall be done as per tender specification only ,without any technical deviation .This supersede any/all the technically deviated condition if mentioned by us in the bid document.

(Seal & sign of Tenderer)

PRADESHIK COOPERATIVE DAIRY FEDERATION LTD.

29 PARK ROAD, LUCKNOW-226 001

(Ph. No.# 0522- 2236469)

FINANICAL BID

PART-II

TO BE SUBMITTED IN ORIGINAL

**FINANICAL BID FOR THE SUPPLY OF PARAG BRAND MILK PACKAGING FILM AS
PER PCDF SPECIFICATIONAS PER PCDF SPECIFICATION TO OUR UNITS/ UNION
LOCATED ALL OVER U.P. ON ANNUAL RATE CONTRACT BASIS, AS PER PCDF
SPECIFICATION**

To be uploaded on e-portal in the required BOQ in Xls form

***READ THE TENDER TERMS & CONDITIONS CAREFULLY**

In-charge (Materials)

Tender Inviting Authority: Pradeshik Cooperative Dairy Federation Ltd , Lucknow									
Name of Work: Supply of Parag Brand Milk Packaging Film on annual Running Rate contract basis to different Milk Unions/ Units located all over U.P.									
Contract No: 02/PCDF/ Mtl./Milk Film /2026-27 Dt: 06.06.2026									
Name of the Bidder/ Bidding Firm / Company :									
PRICE SCHEDULE									
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)									
Sl. No.	Item Description	Basic Price of film, Rs/Kg In Figures To be entered by the Bidder in Rs. P	Packing Cost Rs/Kg Rs. P	Freight Charges (full vehicle load 14 mt),Rs/Kg) in Rs. P	Total Rs. P	GST in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7	8	9	10
1	Price for 4 colour Printed Film Rs/- per kg (Polymer Price as on bid publishing date i.e 23.09.2024)								
1.01	Meerut (Meerut, Shajhanpur (Bareilly), Agra (Firozabad), Moradabad, Jhansi, Noida)	D (As per calculation Mentioned Below)			0.00		0.00	0.00	INR Zero Only
1.02	Lucknow (Lucknow, Kanpur, Faizabad, Varanasi (Varanasi, Allahabad, Azamgarh, Gorakhpur.	D (As per calculation Mentioned Below)			0.00		0.00	0.00	INR Zero Only
Total in Figures							0.00	0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only							

Note :- Rate should be quoted as follows :-

Polymer Price as on Bid publishing Date.	Price for 4 colour Printed Film Rs/- per kg	Price for 4 colour Printed Film Rs/- per kg
	Price as per Sale offer with GST Destination Meerut	Price as per Sale offer with GST Destination Lucknow ,& Varanasi
	Four Colour	Four Colour
LDPE 1005 FY 20 (Ex- Vadodara) Basic (Granules Rate Chart should be submitted as proof)	A	A
LLDPE 019010 (Ex -Vadodara) (Granules Rate Chart should be submitted as proof)	B	B
Average Polymer price (50%:50 %)	$(A+B)/2$	$(A+B)/2$
Value Addition(New design of PARAG)	C	C
	Price Rs	Price Rs
Price Break up	MRT	MRT
Basic Price of film, Rs/Kg (A)	D= (A+B)/2+C	D= (A+B)/2+C

The value of D should be written in **Column** no. 3 in BOQ on E-Portal.

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	27-06-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	27-06-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Uttar Pradesh
विभाग का नाम/Department Name	Dairy Development Department Uttar Pradesh
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Pcdflucknow226001
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	simlkw.parag@gembuyer.in
वस्तु श्रेणी /Item Category	Hiring of Creative Agency - Category A,B or C; RFP for Selection of a Design Agency for Packaging Design and Brand Presentation of Parag Milk and Dairy Products of Pradeshik Cooperative Dairy Federation Ltd; As mentioned in RFP document; As mentioned..
अनुबंध अवधि /Contract Period	2 Month(s) 3 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	10 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	2000000
Payment Timelines	Payments shall be made to the Seller within 45 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
ईएमडी राशि/EMD Amount	100000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
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ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	6

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Lucknow
pcdflucknow226001, Dairy Development Department Uttar Pradesh, N/A,
(Pradeshik Cooperative Dairy Federation Limited)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Geographic Presence Required. Also specify the documents to be uploaded by Service Provider in Compliance of this condition:As mentioned in RFP document

Scope of Work/Creative Brief:[1780747771.pdf](#)

Payment terms:[1780747787.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
As mentioned in the RFP document	100	65	View File

Total Minimum Qualifying Marks for Technical Score: 65

QCBS Weightage(Technical:Financial):70:30

Presentation Venue:Pradeshik Cooperative Dairy Federation Limited, 29 Park Road, Lucknow. 226001

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
15-06-2026 12:00:00	Pradeshik Cooperative Dairy Federation Limited, 29 Park Road, Lucknow. 226001

Hiring Of Creative Agency - Category A,B Or C; RFP For Selection Of A Design Agency For Packaging Design And Brand Presentation Of Parag Milk And Dairy Products Of Pradeshik Cooperative Dairy Federation Ltd; As Mentioned In RFP Document; As Mentioned.. (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
DAVP Vendors required	Category A,B or C
Type of Services	RFP for Selection of a Design Agency for Packaging Design and Brand Presentation of Parag Milk and Dairy Products of Pradeshik Cooperative Dairy Federation Ltd
Print Ads	As mentioned in RFP document
TV	As mentioned in RFP document
Web	As mentioned in RFP document
Radio	As mentioned in RFP document
Outdoor	As mentioned in RFP document
Other Creatives	As per RFP
Language Versions	Hindi and English
State	NA

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Specify language of master version	English
Please provide concept/theme/location or any other qualitative description of scope of services required for the deliverable selected	As mentioned in RFP

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of deliverable	अतिरिक्त आवश्यकता /Additional Requirement
1	Sanjay Kumar	226001,PCDF Ltd. 29 Park Road, Lucknow, Uttar Pradesh	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Pradeshik Cooperative Dairy Federation Limited
payable at

Lucknow

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Pradeshik Cooperative Dairy Federation Limited
payable at
Lucknow

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---